



Rialtas na hÉireann  
Government of Ireland

## Appendix I

# Application Form A

## Historic Structures Fund 2024

Prepared by the Department of Housing, Local Government and Heritage  
[gov.ie/housing](https://gov.ie/housing)

**Please tick relevant box**

**Stream 1** ☒

**Stream 1, Historic Shopfronts Sub-stream (English)** ☐

**Stream 1, Historic Shopfronts Sub-Stream (Irish)** ☐

**Stream 2** ☐

**Partnership** ☐

**Vernacular Structures Stream** ☐

## Please note the following before completing this form:

**The Form** must be completed in full - incomplete applications will not be considered

- Please **type** in the relevant information if possible
- If handwritten, please use **BLOCK CAPITALS** or ensure script is legible
- All date entries should be entered in the format **DD/MM/YYYY**
- If the structure is not presently in use, its last use must be stated in **Section 1a**.
- If the structure is protected by any legislation other than the **Planning and Development Acts (e.g. the National Monuments Acts)**, this must be stated in **Section 2c**.
- Where planning permission has been applied for but no decision has been made, or where the decision is under appeal, state this and the date of application or appeal in **3b**.
- Where notification is required under Section 12 (3) of the **National Monuments (Amendment) Act 1994** (Recorded Monuments) or under Section 5 (8) of the **Amendment Act 1987** (Register of Historic Monuments) details of the date on which the notification was sent to the Department should be provided in **Section 3b**.
- Where Ministerial consent, under Section 14 of the **National Monuments Act 1930** (as amended), has been applied for but no decision has been made at the time of application to the HSF, state this in **Section 3b, including the case reference number issued by the National Monuments Service**.
- An indication of whether the project is to include a training element should be given in **Section 1c**.
- Details of matching funding being provided by the applicant must be stated in **Section 1c**. The applicant must indicate the matching amount and the source of the matching funds.
- The applicant must also indicate any grants, subsidies or assistance from statutory bodies, or sponsorship or assistance from a non-statutory source, received or being sought in **Section 1d**.
- The works should follow the conservation principles set out in the Department's **[Architectural Heritage Protection Guidelines for Planning Authorities \(2011\)](https://www.buildingsofireland.ie/app/uploads/2019/10/Architectural-Heritage-Protection-Guidelines-for-Planning-Authorities-2011.pdf)** and **[Advice Series](#)** publications  
(<https://www.buildingsofireland.ie/app/uploads/2019/10/Architectural-Heritage-Protection-Guidelines-for-Planning-Authorities-2011.pdf>)

- **Bats** are protected under the EU Habitats Directive. Any proposed works which may affect bats or their roosts should take cognisance of DHLGH's bat mitigation guidelines. These are available at:  
<https://www.npws.ie/publications/search?title=bat+mitigation&keyword=&author=&series=All&year=&x=0&y=0>
- **Images must of structure must be provided with application form. Please note that the Department reserves the right to use any or all images supplied by either the applicant or the Local Authority to advertise or publicise the scheme.**

## Form A – Section One

### 1a. Structure Details

<b>Name:</b> St. John's Church	<b>Address:</b> Main Street, Kill, Co. Kildare.
<b>Year of construction:</b> (if known) 1821	<b>Eircode:</b> W91CD66
<b>Existing use:</b> Church	<b>Proposed use:</b> (if different)

### 1b. Project Summary

(a) Please provide a short, concise description (no more than 25 words) of the type of works to be specifically funded under HSF 2024 below, including training element, if proposed:

Summary	
Roof repair works including re-slating the main roof, leadwork, repair gutters, downpipes & chimney on south slope.	
(b) In no more than 300 words, summarise the proposed works having regard to:  (i) The significance of the structure          (ii) Efficacy of the grant in achieving the aims of the Historic Structures Fund	St. John's Church was built in the 1820's on the site of an earlier church with funding from the Earl of Mayo and the Board of First Fruits. It is a three bay Gothic-style church with a tower to the west topped with a crenellated pediment and stone needle spire. There is also a crenellated pediment on the flat roofed porch on the north side of the tower. A single bay chancel

<p>(iii) Contribution of the proposed works to keeping the structure in use or bringing it back into use.</p> <p>(iv) If application is under Stream 2 of the Fund indicate the public or community benefit of the project.</p>		<p>extends to the east dating from 1883 and a single storey vestry to the south. The church retains many important historic features both externally and internally. Including stained glass, decorative plasterwork, an 18<sup>th</sup> century organ and other decorative timber elements.</p> <p>The church is in use for services and also as a venue for community events including choir performances and fetes</p> <p>Repair of the roof and rainwater goods will secure the fabric of this well-preserved church. Development of further serious issues will be prevented.</p>
Start and finish dates of proposed works?	Start: May 2024	Finish: September 2024

### 1c. Expenditure in relation to proposed works

<b>Estimated Costs of Works</b>	€140,000 (excl. VAT)	€158,900 (incl.VAT)
<b>If a training element is proposed (see Section 3a), please provide estimated cost of training provision</b>	€ (excl. VAT)	€ (incl. VAT)
<b>Estimated Professional Fees:</b>	€6,000 (excl. VAT)	€7,380 (incl. VAT)
<b>Estimated Total Cost of Project</b>	€166,280	
<b>Total grant sought:  Year 1 and Year 2 funding sought (Stream 2 only):</b>	€50,000	
<b>Amount of matching funds:</b>	€ 12,500	
<b>Source of matching funds?</b>	Own Funds	

#### 1d. Other Grants and Reliefs

<b>Is VAT recoverable?</b>	<b>No</b>
<b>Has any other EU, Exchequer funding, or Tax Reliefs been applied for or received in respect of this project?</b>	<b>No</b>
<b>Have any other grants been applied for?</b>	<b>No</b>

#### Form A – Section Two

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#### 2a. Owner's Details

<b>Owner's Name:</b>	<b>Representative Body of the Church of Ireland</b>	
<b>Address:</b>	Church of Ireland, Church Avenue, Rathmines, Dublin 6, D06CF67	
<b>Telephone/Mobile Number:</b>	(01)4978422	<b>Email:</b> barry.cosgrave@rcbcoi.org
<b>Charity Number:</b> (if applicable)		
<b>Tax Reference Number</b>		
<b>Tax Clearance Access Number:</b>		



**2b. Applicant Details (if not the owner)**

<b>Name:</b>	<b>Naas Union of Parishes</b>		
<b>Address:</b>	<b>St. David's Church, S Main St, Naas East, Naas, Co. Kildare</b>		
<b>Telephone/Mobile Number:</b>	<b>(045) 897206</b>	<b>Email:</b>	<b>secretary@naasunion.com</b>
<b>Charity Number:(if applicable)</b>			
<b>Tax Reference Number</b>			
<b>Tax Clearance Access Number</b>			
Please indicate if the <b>consent of the owner been obtained to apply</b> under this scheme and <b>attach consent</b> to this Form.	<b>To follow</b>		

## Form A – Section Three

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### 3a. Classification

		Yes or No	If yes: enter registration number	
Is the structure:	(a) a protected structure?	Yes	RPS: B19-43	
	(b) proposed for inclusion in the RPS?	No		
	(c) protected under the National Monuments Acts?	Yes	RMP: KD019-008005(font), KD019-008007(enclosure), KD019-008008(graveyard), KD019-008009(headstone)	
	(d) in an Architectural Conservation Area (ACA)	No	Name of ACA:	
	(e) included in the National Inventory of Architectural Heritage ( <a href="http://www.buildingsofireland.ie">www.buildingsofireland.ie</a> )	Yes	NIAH: 11815019	Rating: Regional

### 3b. Statutory Notifications

	Yes or No	If yes: enter date applied/received
Do the proposed works require or have they been granted planning permission?	No	Date applied:
		Planning status:
		Planning Ref. No:
Do the proposed works require notification to the Minister under the National Monuments Acts?	Yes	Date of notification: To follow
Do the proposed works require Ministerial consent or have they received consent under Section 14 of the National Monuments Act 1930 (as amended)?	No	Date applied:
		Date received:
		Reference No:
Do any other Statutory Requirements apply?	Yes	Details: Section 5 Application to follow.

## Form A – Section Three

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### 3. Personnel employed on the project

#### Conservation Professional

<b>Name:</b>	<b>Richard McLoughlin</b>	<b>Position/qualification:</b> <b>Conservation Architect Grade 1</b>
<b>Address:</b>	<b>Lotts Architecture and Urbanism Ltd,</b> <b>22 South William Street</b> <b>Dublin 2, D02H394</b>	
<b>Telephone/Mobile Number:</b>	<b>01 6771006</b> <b>086 3856755</b>	<b>Email:richard@lotts.ie</b>
<b>Tax Reference Number:</b>	<b>6428083T</b>	
<b>Tax Clearance Access Number:</b>	<b>564133</b>	

#### Contractor(s)/Tradesperson(s) if known

<b>Name: Mark Gray</b>		<b>Position/qualification:</b> <b>Roofing Contractor</b>
<b>Address: Chestnut Lane,</b> <b>Downings, Prosperous,</b> <b>Co.Kildare</b>		
<b>Telephone/Mobile Number:</b>	<b>0857110409</b>	<b>Email:mark71104@gmail.com</b>
<b>Tax Reference Number:</b>	<b>To follow</b>	
<b>Tax Clearance Access Number:</b>	<b>To follow</b>	
<b>Satisfactory level of subcontractor tax compliance demonstrated:</b> (if applicable)*	<b>Yes:</b>	<b>No:</b>

## Form A – Section Four

### 4. Declaration by the Applicant

I, the applicant, certify that:

1. I understand and fulfil all the terms and conditions of the grant scheme
2. The information provided in the application form and supporting documents is correct and I will notify the relevant local authority if there is any change in that information
3. My tax affairs are in order
4. I understand that payment of a grant under this scheme does not imply a warranty on the part of the authority or the Minister for Housing, Local Government and Heritage in relation to the suitability or safety of the works concerned or the state of repair or condition of all or any part of the structure concerned or its fitness for use.
5. I understand that the local authority or the Department of Housing, Local Government and Heritage may make any enquiries that it considers necessary to establish my eligibility for a grant, and that the local authority's and the Minister's decisions are final.

Applicant's Signature

*Just Fitch*

Date:

*17/1/2024*

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Department of Housing, Local Government and Heritage



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